



## ANGOSTURA HOLDINGS LIMITED

### GUIDELINES FOR ATTENDEES OF THE 38th ANNUAL MEETING

ANGOSTURA HOLDINGS LIMITED (“the Company”) wishes to remind shareholders that its Thirty-Eighth Annual Meeting for the year ended December 31, 2019 will be held on the 5th day of August 2020, at 2:00 p.m. at Queens Hall, 1-3 St Ann’s Road, Port of Spain, Trinidad and Tobago.

Registration of shareholders/proxies will commence at **12:00 p.m.** to facilitate all required COVID-19 protocols.

Persons attending the Annual Meeting are required to abide by all the COVID-19 protocols as outlined in the Ministry of Health’s Guidelines entitled “*The New Normal – The Conduct of Annual General Meetings in Trinidad and Tobago*” (“the Guidelines”), which is available on and can be downloaded from the Company’s website at [www.angostura.com](http://www.angostura.com). Attendees of the Annual Meeting are also required to adhere to all protocols which have been put into effect by the Management of Queens Hall.

In summary, attendees are advised as follows:

1. The following persons will not be allowed to enter Queen’s Hall and are advised to stay at home:
  - a) Persons who are ill or exhibiting symptoms of COVID-19 including: fever, chills, cough, shortness of breath, muscle pain, headache, sore throat or recent loss of taste or smell;
  - b) Persons with exposure to someone exhibiting any of the above symptoms or to someone who has tested positive for COVID-19 within fourteen (14) days of the Annual Meeting;
  - c) Persons with a temperature greater than 37.5°C with fever or strongly associated symptoms consistent with COVID-19.
2. Prior to entering Queen’s Hall, all persons are required to:
  - a) Wear a face covering mask or a face shield;
  - b) Maintain a distance of six (6) feet from others;
  - c) Wash their hands with soap and running water;
  - d) Undergo screening with a contactless thermometer for fever and symptoms consistent with COVID-19.
3. During and upon exiting the Annual Meeting, all persons are required to:
  - a) Continue to wear a face covering mask or face shield;
  - b) Maintain a distance of six (6) feet from others;
  - c) Cough/sneeze into a tissue or into the crook of their elbow;
  - d) Frequently wash their hands with soap and running water and/or use hand sanitizer prior to entering and while in the Annual Meeting room and after using the washroom.
4. Attendees are advised to avoid congregating and to minimize interacting with others when entering and exiting the Annual Meeting room and venue.

We look forward to your cooperation in strictly adhering to the Guidelines during the Annual Meeting, as we do our part to minimize the risk, spread and transmission of COVID-19.

BY ORDER OF THE BOARD

Kathryna Baptiste Assee  
Corporate Secretary